

ANNOUNCEMENT FOR THE AWARD OF A RESEARCH FELLOWSHIP

23/ECUM/2024–SCIGLO

Research Fellowship - 1 vacancy

A call for applications is now open for the attribution of one Research Fellowship (BI) for a student enrolled in a Master's degree or in a non-academic degree course, within the scope of the project SCIEVER - Science for Everyone, Call HORIZON-MSCA-2022-CITIZENS-01, financed by European Commission - DG Research & Innovation, through Program Horizon Europe / Excellent Science (Pillar I) / Sklodowska-Curie Actions - European Researchers' Night, under the following conditions:

Scientific Area: Natural and Exact Sciences.

Recipient category: Students enrolled in a Master's degree or in non-academic degree courses integrated into the educational project of the institution, developed in association or cooperation with one or more R&D units.

Requirement for granting the fellowship:

- The applicants may apply without prior registration in the course for which the fellowship is open. The requirement to enroll in a Master's degree course or non-academic degree course will be verified on the date of contracting the fellowship;
- Only fellowships whose selected applicants present a valid proof of enrollment in a Master's degree course or non-academic degree course will be contracted, according to the type of the fellowship, issued by the competent services of the Higher Education Institution, indicating, respectively, the academic year or its duration (star and term).

Candidates profile:

- Mandatory requirement: The candidate must hold a Bachelor Degree in Natural and Exact Sciences (elimination character);
- Requirements on the date of contracting: valid proof of enrollment in a Master's degree course in Natural and Exact Sciences or non-academic degree course integrated into the educational project of the institution, developed in association or cooperation with one or more R&D units;
- Preferential factor: documented experience in the organisation of science communication initiatives and in digital content production (video and image).

Applicants eligibility: Applicants must comply with the eligibility conditions laid down in article 9 of the Research Grants Regulation of the Portuguese Foundation for Science and Technology (2019).

Workplan and objectives to be achieved:

The candidate will carry out activities aimed at the promotion of scientific culture, management and communication of science and technology, as part of the project SCIGLO - Science for Global Challenges / European Researchers' Night 2024. The activity will focus on R&D activities within the scope of science communication, aiming to consolidate his/her scientific training within the Master's degree or non-academic degree course, namely on the production of digital media to promote the activities within the scope of the project, in all logistical issues that ensure the organization of the European Researchers' Night on the 27th of September 2024, as well as preparatory activities, and in the evaluation and execution of the final report of the project.

Applicable legislation and regulations: Research Fellowship Holder Statutes, approved by Law no. 40/2004 of August 18, in its current version published by Decree-Law no. 123/2019 of August 28; Regulation of Scientific Research Fellowships of the University of Minho (RBIC), published in “Diário da República”, 2nd serie, no. 119, through dispatch no. 6524/2020 of 22-06-2020, ratified by ratification declaration no. 447/2021 of 22-06-2021 and Regulation of Research Studentships and Fellowships (RBI) of the Foundation for Science and Technology, I.P. - in force.

Host/Contracting institution and scientific supervision:

The work plan will be carried out at the School of Sciences of the University of Minho, located at the Gualtar Campus, in Braga, under the scientific supervision of Professor Hernâni Varanda Gerós.

Fellowship duration: The grant will take place for a period of 3 months, with a provisional starting date on the month of September 2024, not renewable.

Amount of the research grant: The value stipend (Monthly Maintenance Allowance) is **990,98 euros** per month, in accordance with the stipends values published by the Foundation for Science and Technology (FCT I.P.) in the country (Annex I – Monthly Stipends Values for the maintenance allowances of the [FCT Regulation for Research Studentships and Fellowships](#)) and Annex II of the Regulation of Scientific Research Fellowships of the University of Minho (RBIC), published in “Diário da República”, 2nd serie, no. 119, through dispatch no. 6524/2020 of 22-06-2020, ratified by ratification declaration no. 447/2021 of 22-06-2021, according to the applicable regulation.

Payment is made on the 23st of each month, through bank transfer to the Bank Identification Number of the fellow identified in the contractualization process.

Other components of the research grant: not applicable.

Other benefits: personal accident insurance.

Exclusivity regime: The grantee will perform the activities under exclusivity, as foreseen in article 5º of the Research Fellow Statutes and applicable regulations.

Selection panel:

President:

Hernâni Varanda Gerós, Associate Professor with Habilitation at the Department of Biology, School of Sciences, University of Minho.

Effective members:

Inês Pereira Silva Cunha Sousa, Associate Professor at the Department of Mathematics, School of Sciences, University of Minho (replaces the President in case of impediment);

Ana Alexandra Vieira de Carvalho, Superior Technician, School of Sciences, University of Minho.

Substitute members:

Nuno Filipe Silva Fernandes Castro, Assistant Professor at the Department of Physics, School of Sciences, University of Minho;

Paula Cristina Mendes Antunes, School’s Secretary, School of Sciences, University of Minho.

The first effective member will substitute the President of the selection panel in case of impediment, being nominate the first substitute member in the place of the first effective member.

Criteria and procedures for applications assessment and selection:

The applications assessment will focus on the candidate's Merit, following evaluation criteria, valued on a scale of 1 to 5 values:

A. Candidate's Merit – MC (60%):

A1 - Academic path (20%), which reflects the classification obtained in the Degree and in the curricular part of the masters;

A2 – Personal Curriculum (80%), reflecting the personal, scientific and professional path, namely:

A2.a - documented experience in the organisation of science communication initiatives (40%);

A2.b - documented competence in digital content production (video and image) (40%);

A2.c - documented experience in websites and social media management (20%).

The Candidate's Merit classification (MC) will be obtained by applying the following formula:

$$MC=(A1*0,2)+(A2*0,8)$$

Candidates classified in the first 3 (three) positions will be admitted to the interview. The interview will focus on the following sub-criteria:

B. Interview – ENT (40%)

B1 - Relevance of experiences and competences demonstrated (50%);

B2 - Motivation (30%);

B3 - Communication and interpersonal skills (20%).

The Jury also decided to proceed with the evaluation of the Interview, according to the following levels:

- High – 5 values;
- Good – 4 values;
- Sufficient – 3 values;
- Low – 2 values;
- Insufficient – 1 value.

The interview classification (ENT) will be obtained by applying the following formula:

$$ENT=(B1*0,5)+(B2*0,3)+(B3*0,2)$$

The **Final Classification (CF)** of the candidate will be obtained by applying the following formula:

$$CF=(MC*0,6)+(ENT*0,4)$$

The selection panel may consider that none of the candidates meet the conditions for hiring, in which case a new call will be published.

Disclosure of results: The provisional results of applications, based in the selection panel minutes, will be send to the applicants by email until 90 working days from the applications deadline.

If case of unfavourable results, the candidates have a period of 10 working days to comment, if desired, in a prior hearing to interested parties, pursuant to articles 121 and 122 of the Code of Administrative Procedure (DL no. 4 / 2015 of January 7th).

Complaint and appeal procedures: The final results of the evaluation will be published through an ordered list (*alphabetically, by final grade obtained*), posted in a visible and public place of the host

unit, as well as by email to all applicants, enclosing for that purpose, the minutes of the jury deliberations.

The selected candidate must inform its willingness to accept the grant, in writing. In case of rejection, the fellowship will be awarded to the next candidate in the ordered list of applicants.

The final decision can be contested within 15 working days, by sending to the President of the jury the corresponding claim. Interested parties may also submit an optional hierarchical appeal, in the terms of the number 3 of article 13 of Regulation of Scientific Research Fellowships of the University of Minho (RBIC).

Application deadline and submission: The tender is open for a period of **10 working days**, counting from the date of publication of the advertisement on the Euraxess portal.

Applications must be sent by email to **sec@ecum.uminho.pt**, indicating the reference of the call for applications in Subject: **23/ECUM/EC/2024-SCIGLO**. Applications submitted by other means will not be accepted.

Applications must be formalized, mandatorily, by sending an application letter containing the candidate's identification, accompanied by the following documents: motivation letter in English; certificate of qualifications proving academic degree ownership with final average; document proving the conclusion of the first year of the masters (if applicable) with the grades in all subjects taken; detailed Curriculum Vitae; document proving enrolment in a Master's Degree or in a or in non-academic degree course; other documents proving the relevant requirements, namely of the criteria that will be necessary to document in the personal curriculum evaluation. All documents must be sent in PDF format.

The academic degrees and diplomas documents, or their respective recognition when awarded by foreign higher education institutions are not mandatory in the application phase, being replaced by a declaration of honor of the candidate with the contents of academic results. The documents of academic qualification or respective recognition will be required in the contracting phase and must attest facts that occurred on a date prior to the application. In situations of divergence between the information contained in the declaration and the documentation submitted for contracting the grant, only the information contained in the latter will be considered. If the documents proving the ownership of the academic degree and diploma, or the respective recognition under the terms of Decree-Law No. 66/2018, of August 16, do not correspond to the classifications awarded in the evaluation of the academic path, which can change the candidate's ranking, the fellowship won't be contracted.

Notes: *Applicants with degrees obtained abroad must present proof of recognition of qualifications in Portugal and conversion of the final classification obtained in them to the Portuguese classification scale or declaration under the terms indicated in the previous point. Candidates who do not comply with one of these provisions, the selection panel will assign "0" in the grade of the graduation and/or master course. Candidates will be evaluated on the remaining parameters.*

Fellowship contractualization: The fellowship will be attributed by signing a fellowship contract between the University of Minho and the fellow, accordingly with the contract minute (annex IV of the Regulation of Research Fellowships of the University of Minho (RBIC), published in *Diário da República*, 2nd Série, no. 119, through dispatch no. 6524/2020 of 22-06-2020, ratified by ratification declaration no. 447/2021 of 22-06-2021, as indicated in 2.4 of the FCT document: "[Rules for Granting and Management of Grants within the scope of R&D projects, including infrastructure projects, the multi-annual financing program for R&D units and other FCT financing instruments \(Version 2021\)](#)".

The contract may only be concluded after all the documentation required is collected, which must take place within a maximum period of 6 months [including evidences of the academic degrees or diplomas

and enrolment in degree courses or non-conferring courses, depending on the type of scholarship].

Once all the documentation has been received, the contracting entity has a period of 60 working days to conclude the scholarship contract. Once received, the fellow must return the contract duly signed within 15 working days.

The activities under the fellowship contract can only begin after proper authorization by the contracting entity.

Term and cancellation of fellowship contracts: Without prejudice to the other causes provided the fellowship regulations (FCT and UMinho) and in the Statute of the Research Fellow, the fellowship ends with the completion of the work plan, as well as with the expiration date for which it was granted or renewed.

At the end of the fellowship, the grantee is obliged to present a Final Report of the work carried out, in accordance with the objectives and evaluation criteria defined with the scientific advisor, within 30 days after the end of the scholarship.

The **final report** must be prepared in accordance with Annex I of the Scientific Research Fellowships Regulation of the University of Minho (RBIC), published in *Diário da República, 2nd Série, no. 119*, through dispatch no. 6524/2020 of 22-06-2020, ratified by ratification declaration no. 447/2021 of 22-06-2021.