

MINUTA DE EDITAL PARA ATRIBUIÇÃO DE BOLSA DE INVESTIGAÇÃO

Reference UMINHO-EC/BI/COM&IS/2021

Title: Research Fellowship for a student enrolled in a Master's degree; 1 place

Call is open for one Research Fellowship for a student enrolled in a Master's degree, in the context of the communication and outreach activities of the School of Sciences of the University of Minho, financed by own funds, under the following conditions:

Scientific Area: Communication Sciences

Admission requirements:

Candidates must have as mandatory requirements:

- Degree in Communication Sciences (elimination character);
- students of the Master in Communication Sciences, or related areas, preferably at the University of Minho.

Preference will be given to candidates enrolled in the second year of the Masters.

Candidate eligibility:

Candidates must comply with the eligibility conditions on article 9 of the "*Regulamento de Bolsas de Investigação Científicas da Universidade do Minho*" (Despacho n.º 6524/2020), published in "*Diário da República*" n.º 119 of 22-06-2020.

Work plan:

The candidate will carry out R&D activities within the scope of science communication, aiming to consolidate his/her scientific training through the development of research works leading to the attainment of the respective academic degree, integrated in the Communication and Interaction with Society Office of the School of Sciences of the University of Minho (ECUM).

Applicable legislation and regulations:

The fellowship contract will comply with *Lei n.º 123/2019 de 28 de Agosto - "Estatuto do Bolseiro de Investigação"* in force; and "*Regulamento de Bolsas de Investigação da Universidade do Minho*" in force [*Diário da República, 2.ª série, n.º119 de 22 de Junho (Despacho n.º 6524/2020)*].

Host Unit and Scientific Supervision:

The work plan will be carried out at the School of Sciences of the University of Minho, in Braga, under the scientific supervision of Professor Hernâni Varanda Gerós.

Duration of fellowship:

The fellowship will have a duration of 8 months, starting in July/August 2021, possibly renewable up to the legal maximum allowed and/or according to budget availability.

Monthly allowance:

The monthly allowance will be €805,98, according to the table values in Annex II of the "*Regulamento de Bolsas de Investigação Científica da Universidade do Minho*" in force [*Diário da República, 2.ª série, n.º119 de 22 de Junho (Despacho n.º6524/2020)*]. Fellowship payment will be made by bank transfer.

Other benefits: Personal Accidents Insurance and reimbursement of Social Security (*Seguro Social Voluntário*, first level contributions).

Composition of the Selection Jury:

Chair:

Hernâni Varanda Gerós, Associate Professor with Habilitation at the Department of Biology, School of Sciences, University of Minho.

Effective vowels:

Nuno Filipe Silva Fernandes Castro, Assistant Professor at the Department of Physics, School of Sciences, University of Minho (replaces the chair in case of impediment);

Ana Alexandra Vieira de Carvalho, Superior Technician, School of Sciences, University of Minho.

Substitute vowels:

Inês Pereira Silva Cunha Sousa, Associate Professor at the Department of Mathematics, School of Sciences, University of Minho (replaces the President in case of impediment);

Paula Cristina Mendes Antunes, School's Secretary, School of Sciences, University of Minho.

Selection Methods:

There will be two selection methods of candidates:

1. Candidate's Merit – MC (60%), consisting of the following criteria, each of which is rated on a scale from 1 (insufficient) to 5 (excellent):

A1- Academic path, which reflects the classification obtained in the Degree and in the curricular part of the masters (30%);

A2 - Curriculum vitae (CV), reflecting the personal, scientific and professional path, namely (70%):

A2.a - documented competence in writing/editing content for different audiences (30%);

A2.b - documented competence in digital content production (video and image) (20%);

A2.c - documented training in content production for the internet and digital marketing (20%).

The Candidate's Merit classification (MC) will be calculated by the formula:

$$\mathbf{MC=(A1*0.20)+(A2*0.80)}$$

2. Interview – ENT (40%)

The three candidates with the best classification in the MC will be admitted to the interview. The interview will be rated on a scale from 1 (insufficient) to 5 (excellent). The interview will focus on the following parameters:

1) Relevance of competences and motivation (30%);

2) Communication and interpersonal skills (25%);

3) Oral and written fluency in Portuguese and English (20%);

4) Domain of computer tools and competences in video and image editing and social media management (25 %).

The **Final Classification (CF)** of the candidate will be calculated by the formula:

$$\mathbf{CF=(MC*0,6)+(ENT*0,4)}$$

The Jury may consider that none of the candidates meet the conditions for hiring, in which case a new call will be published.

Comunication of the results:

The results will be sent to candidates by email, within 60 working days after the deadline for submission of applications. If the result is unfavorable to the granting of the requested fellowship, the candidates have a period of 10 working days to express their opinion (preliminary hearing), if desired, under the terms of the *artigo 121º e 122º do "Código do Procedimento Administrativo" (DL nº 4/2015 de 7 de janeiro)*.

Complaint and Appeal Procedures:

The final results will be announced and posted in a visible and public place of the School of Sciences of the University of Minho, as well as notified by email to all candidates, together with the minutes with the deliberations of the jury. The selected candidate must declare in writing the intention to accept the fellowship. In case of resignation or withdrawal, the fellowship will be awarded to the next candidate with the highest evaluation. The final results can be appealed to the Rector, within 10 working days of the respective notification.

Application deadline and submission:

The call is open from July 2nd to July 15th 2021 . Applications must be submitted, mandatorily, by email, to the e-mail sec@ecum.uminho.pt, indicating the reference of the call in "Subject". Applications sent by other means will not be accepted.

Application formalization:

Applications must be formalized, mandatorily, by sending an application letter containing the candidate's identification, accompanied by the following documents: motivation letter in English, detailed Curriculum Vitae, certificate of qualifications proving academic degree ownership with final average, document proving the conclusion of the first year of the masters (if applicable) with the grades in all subjects taken, document proving enrolment at a Master's Degree in Communication Sciences and other documents proving the relevant requirements, namely of the criteria that will be necessary to document in the curriculum vitae evaluation. All documents must be sent in PDF format.

Hiring formalization conditions:

At the time of hiring, the selected candidate must present a document proving enrollment/attendance at a Master's Degree in Communication Sciences
Documents proving the ownership of academic degrees and diplomas, may be exempt at the application stage, being replaced by the candidate's declaration of honour, deferring verification of this condition to phase of hiring the fellowship. This declaration must attest facts that occurred on a date prior to the application. In situations of divergence between the information contained in the declaration and the documentation submitted for the purpose of hiring a grant, only the information contained in the latter will be considered. If it is verified that the documents proving the ownership of the academic degree and diploma do not comply with the classifications given in the evaluation of the academic path and may, consequently, change the candidate's ranking, the hiring of the fellowship will not be carried out.