

ANNOUNCEMENT FOR THE AWARD OF A RESEARCH FELLOWSHIP

Title: Research Scholarship for Master student, 1 vacancy

A call is open for the attribution of a Research Scholarship for Master, for the Project Ref. POCI-01-0145-FEDER-028118 and PTDC/MAT-APL/28118/2017, entitled "Simulation and Efficient Computing for Health , the Sea and Industry (ESC4SHI)" financed by the European Regional Development Fund (ERDF), of the Competitiveness and Internationalization Operational Program (POCI), under the following conditions:

Scientific Area: Polymer engineering

Recipient category:

- a) **Degree courses:** Research grants (BI) are intended for carrying out R&D activities by students enrolled in a PhD,
- b) **Non-conferring degrees courses:** Masters students enrolled in courses that do not confer an academic degree as part of the institution's educational project, developed in association or cooperation with one or several R&D units are also eligible.

Requirement for granting the fellowship:

- The applicants may apply without prior registration in the course for which the fellowship is open. The requirement to enroll in a degree course or non-academic degree course will be verified on the date of contracting the fellowship;
- Only fellowships whose selected applicants present a valid proof of enrollment in a degree course or non-academic degree course will be contracted, according to the type of the fellowship, issued by the academic services of the Higher Education Institution, indicating, respectively, the academic year or its duration (start and term).
- Enrollment in non-certified courses (without curricular units) will not be considered as proof of enrollment.

Candidates profile:

- a) mandatory requirements : Master in Polymer engineering, mechanics, or other equivalent areas;
- b) not benefited from a non-conferring degree research grant for a cumulative period of 2 years followed or interpolated;
- c) contracting requirements: enrolment in a specialised training course, or a PhD in the field of science, or engineering; proof of academic qualifications completed at the deadline for applications, including those resulting from academic degree recognition procedures
- d) preferential factors: Experience in polymer extrusion and numerical simulation;

Applicants eligibility: Applicants must comply with the eligibility conditions laid down in article 9 of the Research Grants Regulation of the Portuguese Foundation for Science and Technology (2019).

Workplan and objectives to be achieved: The work to be developed aims at procedures for obtaining relevant heat transfer coefficients for the extrusion of profiles, combining numerical and experimental techniques. The work plan aim at consolidating the scientific training of the research fellow in the framework of the course conferring a degree or academic diploma.

Applicable legislation and regulations: Research Fellowship Holder Statutes, approved by Law no. 40/2004 of August 18, in its current version published by Decree-Law no. 123/2019 of August 28; Regulation of Scientific

Research Fellowships of the University of Minho (RBIC), published in “Diário da República”, 2nd serie, no. 119, through dispatch no. 6524/2020 of 22-06-2020, ratified by ratification declaration no. 447/2021 of 22-06-2021 and Regulation of Research Studentships and Fellowships (RBI) of the Foundation for Science and Technology, I.P. - in force.

Host/Contracting institution and scientific supervision: The workplan will be carried out in the Departamento de Engenharia de Polímeros of the University of Minho, located in the campus of Azurém (Guimarães), under the scientific supervision of the Prof. João Miguel Nóbrega, Professor Associado do Departamento de Engenharia de Polímeros of the University of Minho, and Prof. Olga Sousa Carneiro, Professora Associada com Agregação do Departamento de Engenharia de Polímeros of the University of Minho.

Fellowship duration: The grant will take place for a period of 3 months, with a provisional starting date on the january of 2022. The fellowship grant may eventually be renewed up to the maximum limit allowed by the applicable legislation.

Amount of the research grant: The value stipend (Monthly Maintenance Allowance) is 1.104.64€ per month, in accordance with the stipends values published by the Foundation for Science and Technology (FCT I.P.) in the country (Annex I – Monthly Stipends Values for the maintenance allowances of the [FCT Regulation for Research Studentships and Fellowships](#)) and Annex II of the Regulation of Scientific Research Fellowships of the University of Minho (RBIC), published in “Diário da República”, 2nd serie, no. 119, through dispatch no. 6524/2020 of 22-06-2020, ratified by ratification declaration no. 447/2021 of 22-06-2021, according to the applicable regulation. Payment is made on the 23st of each month, through bank transfer to the Bank Identification Number of the fellow identified in the contractualization process.

Other benefits: Reimbursement of Voluntary Social Security (Social Security contributions), corresponding to the 1st level of discounts (*for research grants with a total duration 6 months or higher*) and personal accident insurance.

Exclusivity regime: The grantee will perform the activities under exclusivity, as foreseen in article 5° of the Research Fellow Statutes and applicable regulations.

Selection panel:

President: Stéphane Louis Clain, Professor, Department of Mathematics and Researcher, Center for Physics, University of Minho.

Effective members: João Miguel Amorim Novais Costa Nóbrega, Associate Professor, Department of Polymer Engineering, University of Minho e Olga Machado Sousa Carneiro, Associate Professor with Aggregation of the Department of Polymer Engineering at the University of Minho..

Supplant members: Ana Vera Alves Machado Nóbrega, Associate Professor, Department of Polymer Engineering, University of Minho e António Gaspar Lopes Cunha, Assistant Professor with Aggregation of the Department of Polymer Engineering of the University of Minho.

The first effective member will substitute the President of the selection panel in case of impediment, being nominate the first substitute member in the place of the first effective member.

Criteria and procedures for applications assessment and selection: The applications assessment will focus on the candidate's Merit, following evaluation criteria, valued on a scale of 1 to 5 values (or another scale):

A. Applicant Merit - AM (80%):

A.1: Academic path (considering the classifications of academic degrees), with a weighting of 30%;

A.2: Personal curriculum (considering professional and scientific background), with a weighting of 60%

A.3: Motivation letter, with a weighting of 10%.

The classification of the applicant's merit with the achieved through the following formula:

$$AM=(A.1*0,3)+(A.2*0,6)+(A.3*0,1)$$

Candidates classified in the first 4 positions, who obtain a minimum classification of 3.5 in the AM, will be admitted to the Interview stage, with the jury proceeding to evaluate the following sub-criteria:

B. Interview - ENT (20%):

B.1: Interpersonal skills and motivation (50%);

B.2: Knowledge demonstrated in the contest area (50%);

The valuation of the subcriteria of the Interview parameter will correspond to the following levels:

- High – 5 values;
- Good – 4 values;
- Enough – 3 values;
- Reduced – 2 values;
- Insufficient – 1 value.

The interview classification (ENT) will be obtained by applying the following formula:

$$ENT=(B.1 \times 0.5) + (B.2 \times 0.5).$$

If a candidate called for the interview does not present himself for the interview, he is excluded from the competition.

The Final Classification (FC) will be obtained by applying the following formula:

$$FC= (AM \times 0.8) + (ENT \times 0.2)$$

If a candidate has a final classification of less than 3.5, he is excluded from the competition.

The academic degrees and diplomas documents, or their respective recognition when awarded by foreign higher education institutions are not mandatory in the application phase, being replaced by a declaration of honor of the candidate with the contents of academic results. The documents of academic qualification or respective recognition will be required in the contracting phase and must attest facts that occurred on a date prior to the application. In situations of divergence between the information contained in the declaration and the documentation submitted for contracting the grant, only the information contained in the latter will be consider. If the documents proving the ownership of the academic degree and diploma, or the respective recognition under the terms of Decree-Law No. 66/2018, of August 16, do not correspond to the classifications awarded in the evaluation of the academic path, which can change the candidate's ranking, the fellowship won't be contracted.

Notes: Applicants with degrees obtained abroad must present proof of recognition of qualifications in Portugal and conversion of the final classification obtained in them to the Portuguese classification scale or declaration under the terms indicated in the previous point. Candidates who do not comply with one of these provisions, the selection

panel will assign “0” in the grade of the graduation and/or master course. Candidates will be evaluated on the remaining parameters.

Disclosure of results: The provisional results of applications, based in the selection panel minutes, will be send to the applicants by email until 90 working days from the applications deadline.

If case of unfavourable results, the candidates have a period of 10 working days to comment, if desired, in a prior hearing to interested parties, pursuant to articles 121 and 122 of the Code of Administrative Procedure (DL no. 4 / 2015 of January 7th).

Complaint and appeal procedures: The final results of the evaluation will be published through an ordered list (*alphabetically, by final grade obtained*), posted in a visible and public place of the host unit, as well as by email to all applicants, enclosing for that purpose, the minutes of the jury deliberations.

The selected candidate must inform its willingness to accept the grant, in writing. In case of rejection, the fellowship will be awarded to the next candidate in the ordered list of applicants.

The final decision can be contested within 15 working days, by sending to the President of the jury the corresponding claim. Interested parties may also submit an optional hierarchical appeal, addressed to the Pro-Rector for Research and Projects, Professor Filipe Vaz.

Constitution of a selection reserve list: The applicants ranked in the next positions on the ordered list will be included in a selection reserve list, which can be used until 13/12/2022.

Application deadline and submission: The call for applications is open for 10 working days counting from the date of publication of the present application.

Applications must be formalized by sending an application letter with the following documents: curriculum vitae; qualifications certificate or declaration of the applicant; motivation letter; statement proving that meets the conditions for the grant typology, according to the application requirements; other documents important to the evaluation process).

Applications must be sent by email to bolsas@ecum.uminho.pt, indicating the reference 008/ECUM/CFUM/2021 - ESC4SHI of the call for applications in Subject. Applications submitted by other means will not be accepted.

Fellowship contractualization: The fellowship will be attributed by signing a fellowship contract between the University of Minho and the fellow, accordingly with the contract minute (annex IV of the Regulation of Research Fellowships of the University of Minho (RBIC), published in *Diário da República, 2nd Série, no. 119*, through dispatch no. 6524/2020 of 22-06-2020, ratified by ratification declaration no. 447/2021 of 22-06-2021, as indicated in 2.4 of the FCT document: “Rules for Granting and Management of Grants within the scope of R&D projects, including infrastructure projects, the multi-annual financing program for R&D units and other FCT financing instruments (Version 2021)”.

The contract may only be concluded after all the documentation required is collected, which must take place within a maximum period of 6 months including evidences of the academic degrees or diplomas and enrolment in degree courses or non-conferring courses, depending on the type of scholarship.

Once all the documentation has been received, the contracting entity has a period of 60 working days to conclude the scholarship contract. Once received, the fellow must return the contract duly signed within 15 working days.

The activities under the fellowship contract can only began after proper authorization by the contracting entity.

Term and cancellation of fellowship contracts: Without prejudice to the other causes provided the fellowship regulations (FCT and UMinho) and in the Statute of the Research Fellow, the fellowship ends with the completion of the work plan, as well as with the expiration date for which it was granted or renewed.

At the end of the fellowship, the grantee is obliged to present a Final Report of the work carried out, in accordance with the objectives and evaluation criteria defined with the scientific advisor, within 30 days after the end of the scholarship.

The **final report** must be prepared in accordance with Annex I of the Scientific Research Fellowships Regulation of the University of Minho (RBIC), published in *Diário da República, 2nd Série, no. 119*, through dispatch no. 6524/2020 of 22-06-2020, ratified by ratification declaration no. 447/2021 of 22-06-2021.